



PO Box 119, Melrose SA 5483
melrosestrawberryfete@outlook.com

EVENT MANAGERS
SUE: 0407 581 824 & WENDY: 0427 479 464

Stall Holder Application

HELD SUNDAY 3RD NOVEMBER 2024 10AM-4PM | APPLICATIONS CLOSE: 1ST OCTOBER 2024

Name: _____

Business Name (if applicable): _____

Postal Address: _____ Post Code: _____

Phone No: _____

Website/Facebook Page: _____

Email: _____

Detailed description of products for sale:

(Any items not listed here will not be allowed for sale unless prior approval is granted. The committee reserves the right to decline further products being added)

Stall Details

- Stall holders must provide own tables to fit site size.
- Payment will be required when your application has been approved.

SITE TYPE	SITE SIZE	No. of Sites Required	COST PER SITE	Sub Totals
Inside	One 6ft (1.8m) trestle table		\$10	
Outside	One 3m x 3m space Standard Marquee		\$30	
Power	YES/NO		\$10	
TOTAL\$				

Your form must be received by the 1st October 2024. Payment strictly after approval
Email to: melrosestrawberryfete@outlook.com

Stall Holder Terms and Conditions

PLEASE READ THE BELOW INFORMATION CAREFULLY BEFORE COMMENCING YOUR APPLICATION.

This document may answer some frequently asked questions.

The Strawberry Fete Event Managers encourage and demand merchandise be of good quality.

- Stall Site Applications **close on the 1st October 2024**
- All applications will be considered, and selections will be based on originality and variety.
- Event Managers reserve the right to refuse any application and shall not enter into reason for decline of application.
- Site allocation/s made at the Event Managers discretion.
- Site preference will be taken into consideration, however preferred site is not guaranteed.

Site Payment

Payment for sites can be made, **after approval** of application is granted.

Please email completed application to: melrosestrawberryfete@outlook.com

Or via Post:- Melrose Strawberry Fete, PO Box 119, Melrose SA 5483

Stall Set up

- The Fete opens at 10am
- Stall set up time is **strictly between 8:00am & 9:30am (no earlier)**.
- Stalls shall remain open between 10:00am & 4:00pm on Sunday.
- All sites are requested to be vacated by 5:00pm Sunday.
- Stallholders are expected to leave their site clean & tidy.

Advertising

- The event will be advertised through the Melrose Facebook page - "Melrose, Southern Flinders Ranges", posters in surrounding towns, our town website: www.melrose-mtremarkable.org.au, local radio stations and local tourism event calendars.

Insurance

- All stall and site holders must submit a Certificate of Currency for product & public liability insurance, a copy of same must be attached to the application form.
- If you cannot supply your own insurance, please discuss with Sue or Wendy
- The Event Managers and the hosting organization of the Melrose Strawberry Fete, Melrose Community Development Association, are not responsible for any injury, loss, damage arising from your production, selling or participation at the Melrose Strawberry Fete.

Power

- Stall holders requesting power access will supply their own extension lead with E.L.C.B's. (Earth Leakage Circuit Breakers)

Food & Drink

- All food stalls **MUST** hold a Food Safety Notification Number, which will be submitted with your application.
- All food and drink stallholders must comply with state and local government legislation regarding outdoor food handling and preparation.

Parking

- Parking is available off the street behind the hall
- Parking is NOT allowed on the carpark between the North Star Hotel and the Hall (Fete), this area is reserved for a car display – Stall Holder cars must clear this area by 9.30am.
- Motor vehicles shall NOT park on footpath areas.

General

- Rubbish bins will be situated on footpaths at the front & side of building.
- SMOKING –Is **NOT PERMITTED** in or around stall sites.
- Lunch will be available for purchase on site.

ATM Facilities

District Council/Post office building. Note its best to *be prepared* and *bring cash* in case of ATM issues.