



MELROSE STRAWBERRY FETE

(MCDA)

Postal Address: PO Box 3, Melrose SA 5483

Phone: Sue: 0407 581 824 Wendy: 0427 479 464

melrosestrawberryfete@outlook.com



Stall Holder Application

Fete will be on Sunday 7th November 2021

***APPLICATIONS CLOSE 19th October 2021**

Please complete ALL sections indicated

▶ Contact Name _____

▶ Business Name _____

▶ ABN _____

▶ Postal Address _____

▶ Suburb _____ Postcode _____

▶ Home Ph: _____ ▶ Mobile Ph: _____

▶ Email _____

▶ Website _____

▶ **Business & Product Description:**

Stall Holder Terms and Conditions

PLEASE READ CAREFULLY the information below before commencing your application.

This document may answer some frequently asked questions.

The Committee and patrons encourage and demand merchandise be of good quality.

- Stall Site Applications close on the **19th October**.
- The event will be advertised through the Melrose facebook page - "Melrose, Southern Flinders Ranges", our town website: www.melrose-mtremarkable.org.au, local radio and TV classifieds and local tourism event calendars.

- All applications will be considered and selections will be based on originality and variety.
- Melrose Strawberry Fete (MCDA) Committee reserves the right to refuse any application and shall not enter into reason for decline of application.
- Site allocation/s made at the Committee's discretion.
- Site preference will be taken into consideration, however preferred site is not guaranteed.
- Stall set up time strictly between 8:30am & 9:30am
- Stalls shall remain open between 10:00am & 4:00pm on Sunday.
- **All sites are requested to be vacated by 5:00pm Sunday.**
- Stallholders are expected to leave their site clean & tidy.

Insurance

- All stall and site holders must submit a Certificate of Currency for product & public liability insurance, a copy of same must be attached to the application form.
- If you cannot supply your own insurance please discuss with Sue or Wendy
- The organisers of Melrose Strawberry Fete (M.C.D.A) are not responsible for any injury, loss, damage arising from your production, selling or participation at the Melrose Strawberry Fete.

Power

- Stall holders requesting power access will supply their own extension lead with E.L.C.B's. (Earth Leakage Circuit Breakers)

Food & Drink

- All food stalls **MUST** hold a Food Safety Notification Number, which will be submitted with your application.
- All food and drink stallholders must comply with state and local government legislation regarding outdoor food handling and preparation.

General Waste

- Rubbish bins will be situated on footpaths at the front & side of building.

Motor vehicles **SHALL NOT park on footpath areas.**

SMOKING –Is **NOT PERMITTED** in or around stall sites.

ATM Facilities

Both hotels have ATM facilities, may have limited funds available. Please plan ahead!

COVID-19 Restrictions

COVID-19 Safety Plan has been put in place for the Melrose Hall.

Please do not attend event if you have any Symptoms; fever, chills, cough, sore throat, runny nose, shortness of breath, or loss of taste or smell.

Please wear masks.

Practise good hygiene.

Keep 1.5 metres distance from others wherever and whenever possible.

Wash your hands often with soap and running water. Alternatively use alcohol based hand sanitisers.

Try not to touch your eyes, nose or mouth.

Cover your nose and mouth with a tissue when you cough or sneeze. If you don't have a tissue, cough or sneeze into your upper sleeve or elbow.

**Stay home if you're unwell to avoid making others sick.
 More information - Coronavirus disease 2019 (COVID-19) – SA Health**

Lunch will be available for purchase on site.

Stall Prices

Stall holders **must** provide own tables to fit site size.

Site fee \$10 for 1 x 2 metres site

Additional sites \$10 each

No. of 2mtr sites required	\$10 per site	Total Fee

Power
 Require
 ment:
Yes

No **Number of Power Outlets: _____**

Payment

Full Payment **MUST** be received by Fete Committee 2 weeks prior to the Fete Day.

Payment Details: Account Name: Melrose Community Development Association

BSB: 105 003

ACC: 111896440

Reference "your stall name"

If paying via Direct Debit please email your receipt to:
melrosestrawberryfete@outlook.com with your application Form

I agree to Melrose Strawberry Fete Terms and Conditions

Signed _____ Date _____

OFFICE USE ONLY	
Date Received _____	
Number of Sites _____	
Power _____	
Food Documentation _____	
Insurance Certificate of Currency _____	
Amount \$ _____	Receipt Number: _____